
EDUCATION

Fall 2008 - Spring 2014
WEB DESIGN & NEW MEDIA
Bachelor of Fine Arts
Academy of Art University

SKILLS

- Design**
- Web Design • UI-UX Design
 - Typography • Graphic Design
 - Campaign • Branding
 - Logo Design • Visual Design
- Software**
- Illustrator • InDesign
 - Photoshop • Dreamweaver
 - Word • Powerpoint • Excel
- Coding**
- HTML • CSS

EXPERIENCE

August 2018 - Current

PRINT & MARKETING ASSOCIATE - STAPLES

- Assisted with creation of labels, brochures, flyers, business cards, paperback books, postcards, and posters.
- Different types of book binding (comb, spiral, coverbind)
- Cutting using cutting press
- Lamination using lamination machine
- Coverbinding using coverbind machine
- Able to print, mount, and laminate posters
- Helped customers make photocopies and other print jobs
- Assisted customers at register
- Able to handle UPS shipping and drop off packages
- Provided support and troubleshooting through phone and email
- Helped stock shelves
- Built rapport and provided feedback to returning customer's projects
- Assisted customers step by step when operating self-serve copy machines

January 2018 - July 2018

GRAPHIC DESIGN INTERN - DUXWELL PRINTING

- Assisted with creation of labels, brochures, flyers, business cards, and paperback books
- Different types of book binding (comb, glue, saddle stitch)
- Cutting using cutting press
- Editing images digitally via Photoshop
- Hand delivered products to clients in San Francisco
- Helped customers make photocopies
- Assisted with litigation copying for city of San Francisco
- Constant quality control and quality checks
- General customer service

April 2018

MATERIAL HANDLER - FEDEX

- Unloaded boxes from containers and trucks
- Operated conveyor belt

June 2014 - December 2017

FREELANCER

- Designed logos and various forms of artwork for friends and family.

2008 - 2012

YEE'S MARTIAL ARTS - TEACHER

- Put students through rigorous physical and mental training
- Taught students of all ages (children, teens, adults)
- Customer service (taking calls, providing information)
- Handled student tuition fees

December 2006

GLIDE MEMORIAL CHURCH - VOLUNTEER

- Passed out food to homeless
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